

**Evergreen Fire District  
Board of Trustees  
Meeting**

**Meeting Minutes  
Regular Board Meeting of May 15th, 2023 – 6:00 pm**

**CALL MEETING TO ORDER:**

Board Chairman calls the meeting to order @6:10 pm

**TRUSTEES IN ATTENDANCE:**

Chairman Fallon, Vice Chairman Connolly, Trustee Fontaine, Trustee Gipe  
1 Seat Vacant

**PERSONNEL IN ATTENDANCE:**

Fire Chief Craig Williams, Fire Marshal Ben Covington, Admin Assistant Cheri Janetski,  
Firefighters Brandon Hoerling, James LaPierre, Karissa Langstaff, Hayden Wood, Kaitlyn  
Barnhart, Eve Everson, and Chaplain Chris Messenger.

**RECOGNIZE PUBLIC IN ATTENDANCE:**

*(same as personnel in attendance)*

**PUBLIC COMMENT:** *At this time, public may comment on any public matter that is not on the  
Agenda of the Meeting and that is within the jurisdiction of the District.  
(none)*

**FINANCIALS:**

**Discuss and approve March 2023 Financials – Action**

- No reconciliation for HRA 9518 due to admin not having access to Glacier Bank accounts. Fallon states he will look into getting access for her.  
*Motion; Fontaine, to accept the financial statements consisting of the reconciliation and YTD profit/loss of all accounts except HRA 9518 as presented for the month of March; second by Gipe; motion passes.*

**PAST ITEMS/UPDATES:**

1. **Approve meeting minutes of April 10th 2023 – Action**  
*Motion; Gipe to accept the meeting minutes of April 10<sup>th</sup> 2023 as presented; second by Connolly; motion passes.*
2. **Employee Handbook Revision Discussion– Re-addition of Appeals Process**  
Connolly states that the Board should just be able to make a motion to add the ‘grievance’ verbiage from the old policy handbook rather than spend the money to consult with an attorney since it was written by a previous attorney. *(TBC)*
3. **Employee Benefits Survey results (information/discussion)**

Connolly distributed the stats on the Benefits Survey. Firefighter Hoerling states there may be low participation in the survey due to low communication in regard to the survey itself. The majority of the participants of the survey who have HRA would prefer to leave the benefit as is. *(TBC)*

**4. Review Climate/Culture Assessment Summary (information/discussion)**

*(911 call comes in and on-shift crew exit the meeting; Langstaff, Everson, and Chaplain remain)*

Connolly briefly discusses the EFD Climate Assessment Recommendations that were sent to all who participated in the interview process. *(TBC)*

**5. 7:00 pm - Executive Session Climate Assessment Consultant**

*(7:05pm to 7:40pm – No Action Taken)*

**6. 7:45 pm - Executive Session Personnel**

*(7:45pm to 8:15pm – No Action Taken)*

**7. 8:30 pm - Executive Session Personnel**

*8:25pm to 9:27pm – No Action Taken)*

*(9:20pm Reconvene open meeting)*

**NEW ITEMS:**

**1. Transfer \$50,000 from 7207 to 7204 – Action**

*Motion; Fontaine, to transfer \$50,000 from 7207 to 7204; second by Gipe; motion passes.*

**CHIEF'S REPORT:**

**1. March 2023 Call Volume**

- a) 2022/23 Comparison Incident Count by Weekday/Hour (all zones)
- b) 2022/23 Comparison Incident Statistics

**Adjourn @ 9:31pm**

*The President of the Board of Trustees, as presiding officer of any meeting of the Board of Trustees, may close the meeting during the time the discussion relates to a matter of individual privacy; and, then, if, and only if, the presiding officer determines that the demands of individual privacy clearly exceed the merits of public disclosure. The right of individual privacy may be waived by the individual about whom the discussion pertains; and, in that event, the meeting must be open.*

  
*(Chairman Fallon or Vice Chair Connolly)*

  
*(Secretary or other Trustee)*